



Publishing Intake Form

Date: _____

Name: _____

Phone: _____

E-mail: _____

Time zone: _____

CSL affiliation: _____

Working book title: _____

Manuscript word count: _____

Manuscript status:

- It's in final form.
- I anticipate rewriting some of it.
- I anticipate rewriting all of it.

Book type:

- Fiction Non-Fiction
- Children Teen/Young Adults
- Adult
- Other: _____

Do you have creative concepts in mind but need help creating them? YES NO

Do you have, pre-selected, creative illustrations you'd like to include in your book? YES NO

Does your book include ...

Photographs: YES NO

If yes, how many? _____

File type(s) (for example, .jpg, .tif, .png) _____

Resolution: _____

Creative illustrations: YES NO

If yes, how many? _____

File type(s) (for example, .jpg, .tif, .png) _____

Resolution: _____

Charts/graphs: YES NO

If yes, how many: _____

File type(s) (.xls, .docx, .ppt, .eps, .jpg, .tif) _____

Resolution: _____

Do you own the rights to publish all the photographs, creative illustrations, charts and graphs you have pre-selected for your book? YES NO

Back cover:

Do you have endorsements and/or reviews:

- YES NO

Other content collected: _____

In what format(s) do you want your book?

- Hardcover Softcover
- E-book Audiobook

When would you like your book in hand?

- 3 to 5 months
- 6 to 8 months
- 9 to 12 months
- No specific date
- I need it for: _____

How do you want to sell your book?

- CSL community
- Mainstream channels E-retailers
- Through my own sources
- Other: _____

NOTE: Centers for Spiritual Living and Park Point Press reserve the right to preapprove all manuscripts, including all work done by outside parties, to ensure quality control. Fees may apply. (Revised Nov. 2, 2020)



Publishing Intake Form

Are you a published author? YES NO

Titles:

Are you interested in a CSL marketing package to help launch your book? YES NO

My active social media site names are:

Website: _____

Facebook: _____

Instagram: _____

Twitter: _____

LinkedIn: _____

Pinterest: _____

Manuscript Submission Guidelines

- A Microsoft Word document is preferred.
- Ragged-right margins are preferred.
- Formatted documents are accepted but not required.
- Only final manuscripts will receive an editing quote.
- Unfinished manuscripts can be submitted for review.
- Manuscript approval/review/quotes fees are required upfront but deducted from any Park Point Press marketing packages purchased.

Manuscript fees can be paid at: <https://shop.csl.org/product/manuscript-review/>

NOTE: Centers for Spiritual Living and Park Point Press reserve the right to preapprove all manuscripts, including all work done by outside parties, to ensure quality control. Fees may apply. (Revised Nov. 2, 2020)